



**2010-11 CLEVELAND METROPOLITAN SCHOOL DISTRICT  
OPEN ENROLLMENT APPLICATION: GRADES K-12**

**SPRING 2010 APPLICATION: DUE APRIL 30, 2010**

**\*\*\*THIS FORM IS TO BE COMPLETED ONLY IF YOU ARE NOT ACCEPTING YOUR DISTRICT ASSIGNMENT\*\*\***

**All information on this form must be filled out. A separate application must be completed for each student.**

*Before you fill out this form, read the open enrollment guidelines on the reverse side of this page.*

**A. STUDENT INFORMATION**

STUDENT NAME (PRINT): \_\_\_\_\_ SEX: M F  
(as on birth certificate) LAST FIRST FULL MIDDLE NAME *Circle One*

CURRENT ADDRESS: \_\_\_\_\_, \_\_\_\_\_, OH \_\_\_\_\_  
STREET APT/STE CITY ZIP

STUDENT DATE OF BIRTH: (MONTH / DAY / YEAR) \_\_\_/\_\_\_/\_\_\_\_ STUDENT ID \_\_\_\_\_

**B. PARENT/LEGAL GUARDIAN INFORMATION**

PARENT/GUARDIAN NAME: \_\_\_\_\_  YES  NO  
LAST FIRST RELATIONSHIP TO STUDENT LEGAL GUARDIAN

PHONE NUMBER(S): HOME (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ WORK (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ CELL (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**C. SCHOOL INFORMATION**

CHECK THIS BOX IF STUDENT IS CURRENTLY ASSIGNED TO A SCHOOL THAT IS CLOSING IN SY 2010-11

ASSIGNED SCHOOL IN SY 2010-11: \_\_\_\_\_ GRADE LEVEL IN SY 2010-11: \_\_\_\_\_

**D. OPEN ENROLLMENT REQUEST**

(Please see list of available schools included with this application before making your choice.)

Does the student have a sibling enrolled or requesting open enrollment to this school?

1<sup>st</sup> Choice \_\_\_\_\_  YES  NO

2<sup>nd</sup> Choice \_\_\_\_\_  YES  NO

3<sup>rd</sup> Choice \_\_\_\_\_  YES  NO

**E. STUDENTS WITH SPECIAL NEEDS**

YES  NO Does your child have an Individualized Education Plan (IEP) for special education services, including speech/language therapy and tutoring?

YES  NO Does your child receive English as a Second Language (ESL) & Bilingual services?

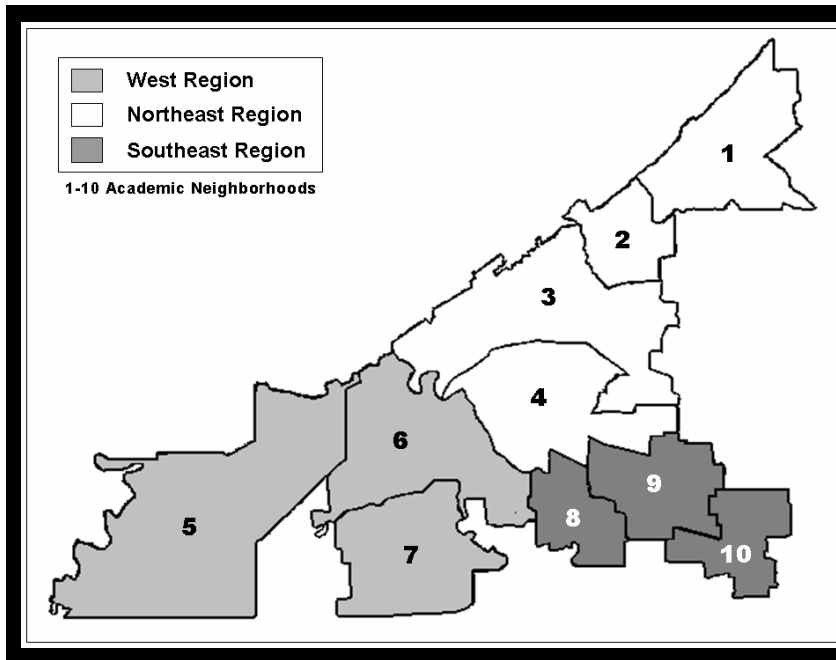
*Please Note: Limited English Proficient students and students receiving special education services will be accommodated in accordance with appropriate academic services. Therefore, school choices may vary. If your child has any medical or health needs that may require accommodations, you must provide documentation to the CMSD Department of Health and Support Services and the school nurse.*

**My signature indicates I have read the open enrollment guidelines on the back of this form.**

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

The Board of Education does not discriminate in educational programs, activities or employment on the basis of race, color, national origin, sex, sexual orientation, age, citizenship status, economic status, religion, or disability.

## OPEN ENROLLMENT AVAILABILITY



**OPEN ENROLLMENT IS BASED  
ON SPACE AVAILABILITY AND  
THERE ARE NO GUARANTEES  
OF ACCEPTANCE**

**Return applications to:**

Cleveland Metropolitan School District  
Office of Student Assignments  
1440 Lakeside Avenue  
Cleveland, OH 44114

*If you have questions, please call  
The Office of Student Assignments  
(216) 523-7957 or (216) 592-7226*

### **GENERAL GUIDELINES**

This form is an application for an open enrollment transfer. Open enrollment is for students who wish to attend a school different from their District-assigned school. Not every student who applies will receive an open enrollment transfer. **Students are required to attend their District-assigned school until their open enrollment application has been approved.**

*Falsification of information on this application may result in denial/removal of open enrollment privileges.*

### **GENERAL DISTRICT TRANSPORTATION POLICIES:**

- All students in grades K through 5<sup>th</sup> living over two (2) miles distance from their *District-assigned school\** are transported on a CMSD school bus.
- All students in grades 6<sup>th</sup> through 8<sup>th</sup> living over two (2) miles distance from their *District-assigned school\** are transported by RTA.
- All High School students in grades 9<sup>th</sup> through 12<sup>th</sup> living over three (3) miles distance to their *District-assigned school\** are transported by RTA.
- Single gender transportation qualifications will be limited to the applicable academy closest to the current residence.

**Unless specifically identified as a city-wide draw, students whose open enrollment transfers are approved are not eligible for transportation to their new school. Parents are responsible for transportation.**

(\*The school you are assigned by the District based upon your home address.)

### **HOW ARE APPLICATIONS APPROVED?**

A lottery will be held if there are more student requests than space available after the application period. Approvals are not based on a first-come, first-served basis. Applicants will be notified of their final assignments in the final 2009-10 report card mailing.

#### **APPLICATIONS FOR TRANSFER WILL BE APPROVED OR DENIED ON THE FOLLOWING BASIS:**

- **Space:** Students may not be able to transfer if the school or the grade level to which they are applying is filled to capacity.
- **Audition Process:** Cleveland School of the Arts Lower Campus (PreK-6) and Cleveland School of the Arts Main Campus @ Harry E. Davis (6-12) only
- **Test Scores:** Gifted Education Program: Benjamin Franklin, Garfield, OH Perry, Riverside, Wade Park and Whitney Young
- **GPA/Test Scores/Interview:** Tremont Montessori (Grades 1-8) and John Hay Academies only
- **Language Screening:** Buhner Dual Language School; The International Newcomers Academy; Thomas Jefferson

### **HIGH SCHOOL ATHLETIC ELIGIBILITY AS RELATED TO OPEN ENROLLMENT TRANSFERS**

9<sup>th</sup> grade students will be ineligible to participate in interscholastic athletics for one (1) calendar year if they change high schools, except under certain conditions outlined in OHSAA guidelines in accordance with regulations of the state Board of Education. For questions or exceptions regarding this bylaw, please contact the Athletics Office at (216) 574-8670. For more information go to [www.ohsaa.org](http://www.ohsaa.org)